**OVERTON PARISH COUNCIL**

**Meeting**

Minutes of the Meeting of Overton Parish Council held in Overton Memorial Hall on

Monday 10th July 2023 at 7.00pm

**Parish Councillors Present:** J Higginson

S Ayrey

J Dean

P Fleming

D Edmondson

D Hamer

**Also Present:** C Mashiter - Clerk

T Wingate – Overton Bowling Club

**Apologies:** S Bargh

The meeting opened at 7pm

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| **23-148** | **There were no Declarations of Interest** |  |
| **23-149** | **There were no Dispensations** |  |
| **23-150** | **Open Section**.  Mr Wingate attended the meeting to expand on the letter from the Bowling Club requesting financial assistance and permission to site a storage cabin for equipment. Several of the councillors accompanied him to the bowling green to further understand the need for the equipment he needed to purchase. To be discussed later in the meeting |  |
| **23-151** | **Minutes of the Previous Meeting.** The minutes were signed and dated by the Chairman as a true and correct record |  |
| **23-152** | **Matters Arising from the Minutes**  There were not matters arising from the minutes |  |
| **23-153** | **Consideration of the proposal for a shop at the Manor**  The proposal to open a shop at The Manor was not supported on the grounds of safety because of it’s location. However, an official planning application would be considered. | **Clerk** |
| **23-154** | Filming ‘The Bay’  Henry Jepson was unable to attend the meeting as he was at a location meeting on Sunderland Point. He had been given the mobile number of Mr Jay Goulding of the Globe for parking discussions. JH stated that The Ship car park was also available during the day if needed | **Clerk** |
| **23-155** | **Village Christmas Tree**  Still awaiting a quote from John Christian, Electricians.  DE had secured the cover of the Christmas tree site | **JH** |
| **23-156** | **Registration of Parish Council Property**  Still Nothing to report | **Clerk** |
| **23-157** | **Defibrillators**  All Emergency Ready. The clerk asked DH for the dates of replacement Paediatric pads in the Memorial Hall Defibrillator. | **Clerk** |
| **23-158** | **Green Team**  There had been no reply from Julie Ayrey at Lancashire County Council with regard to repairs. The gate still has problems with opening in both directions. To be progressed.  Confirmation had been received from Lancaster City Council with regard to placing a bench on Chapel View. Residents must be canvassed for their opinions before anything further is done. Letters to residents to be distributed by D Hamer and P Fleming. | **Clerk**  **Clerk** |
| **23-159** | **Grants and Donations**  The request from Tim Wingate on behalf of the bowling club was considered and it was decided that the Parish Council would fund the petrol lawn rake/scarifier at cost of £308.32 plus VAT and he could act as agent on a planning application for placing of a storage cabin for equipment.  A formal reply to be sent. | **Clerk.** |
| **23-160** | **Grounds Maintenance**  The Kersey Meadows Grazing Licence is now completed and the original with BSG Solicitors.  There has not been a reply from the County Council with regard to the cattle grid. To be progressed. | **Clerk** |
| **23-161** | **Playground Inspection, Maintenance and Safety Issues**  Roundabout repairs ongoing  Wicksteed to be chased for the bolts. City Council to be chased for the refurbishment report.  ROSPA are going to inspect the playground in August  Date to be confirmed  A ‘mud puddle’ has developed in the area where the children play football. As soon as school breaks for the summer holidays this area will be barriered off and reseeded. | **JH**  **Clerk**  **JH** |
| **23-162** | **Road Maintenance. Cleaning and Safety**  The boundary marker has been replaced. |  |
| **23-163** | **SpID Signs**  It has not been possible to arrange an all party meeting for various reasons but a decision needs to be made as a matter of urgency. Paul Connell from the County Council to be asked to make a site visit and advise us of the best of the options that we have available to us. Elan have intimated that the flashing signs on their own would not be appropriate, they need to be operated in conjunction with a SpiD. | **Clerk** |
| **23-164** | **Definitive Map Modification Orders – Moss Lane**  Nothing to report. | **Clerk** |
| **23-165** | **Planning**  23/00693/VCN Erection of a dwelling and associated access. (pursuant to the variation of condition 2 on allowed appeal. APP/A2335/W/22/3305040 to relocate the dwelling North within the site) **Objected on the grounds that the Parish Council consider it has already been decided that it is in the best place for all concerned in the vicinity.**  23/2279/LB Listed Building application for the demolition of exiting and erection of a replacement single storey side and read extension and demolition of structural a wall  No Objection to the plan | **Clerk** |
| **23-166** | **Sunderland Point Road – warning signs and road repairs**  Alpha Engraving have now quoted £196.05 plus VAT per sign. Jonathan Higginson will order and install them. | **JH** |
| **23-167** | **Sunderland Point Toilets**  A list of remedial work to the toilet block had been received from The Sunderland Point Community Association. There had not been a response from the city council The clerk to progress this matter | **Clerk** |
| **23-168** | **Overton Flag**  An email had been received from Mrs Easthope, Head Teacher, agreeing for the school emblem to be used in one quarter of the flag. This matter now to be followed up. | **Clerk** |
| **23-169** | **Website Ongoing**  The proforma about the roll of the Parish Council was accepted and is to be implemented by Jaci Dean. | **JD** |
| **23-170** | **Finances**  The clerk had spoken to a member of staff in the Business Banking Dept. On line links were to be sent for progressing this matter. Agreed that  1) Three past councillors be deleted from the mandate,  2) The present clerk be added as a signatory in the first instance.  3) Sign up for Online banking  4) Request a debit card(s)  5) When these action have been completed, the clerk’s role could be amended to a non signing one  With regard to a mobile phone for the use of the clerk a quote had been obtained from Vodafone for £14 per month, a SIM card only contract for 24 months with unlimited calls and texts plus 2GB of data. It was suggested that EE were offering good prices and the present and to be contacted before a decision was made.  The clerk had approached Zurich Insurance for a figure to represent the portion of the insurance relating to the bowling club building and was told that it couldn’t be identified separately. As the previous invoice was for almost 10% of the premium it was agree fore the clerk to invoice them for £179.27, 10% of the present premium.  SLCC membership has been renewed  **Accounts for Payment**  C M Mashiter Clerk’s Salary June 2023 285.50  Back Pay 45.00  Less PAYE -66.20  Net Pay  **264.30**  Plus expenses Postage **1.60**  NHS 75 yrs flag 6.62  VAT 1.33 **7.95**  **TOTAL £ 273.85**  HMRC PAYE **£ 66.20**  SLCC Membership **£109.00**    SLCC 13th Edition Local Council  Administration Manual 137.00  Delivery 4.00  VAT .80  **TOTAL £141.80**    Waterplus S/Pt Toilets **£ 12.39**  E-On May Invoice 45.36  VAT 2.27  **TOTAL £47.63**  Amended invoice from own readings  E-On Next June Invoice 33.78  VAT 1.69  **TOTAL £35.47**  BSG Kersey Meadows Licence  Professional Fees 250.00  VAT 50.00  Disbursements 6.00  **TOTAL £306.00**    **Accounts Expenditure** **£992.34** | **Clerk**  **Clerk**  **Clerk**  **Clerk** |
| **23-171** | **Correspondence**  The Kings Award for Voluntary Services. Ripple Effect Lancaster to be nominated  Request from Dave Clarke to spend between £70 and £80 plus VAT on consumables and disposables for S/Pt Toilets.  Dept of Health and Social Care regarding registration od defibrillators with The Circuit All ours comply with this.  Local Councils Update  Clerk and Councils Direct Magazine. | **Clerk**  **Clerk** |
| **23-172** | **There being no further business the meeting closed at 10pm**  **The next meeting is to be held on Monday August 14th at 7pm** |  |
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